

# 2022 Chilkat Valley Community Foundation Annual Grant Program

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*Alaska Community Foundation*

## *Instructions*

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The Chilkat Valley Community Foundation (CVCF), an Affiliate of The Alaska Community Foundation (ACF), seeks applications from qualified, tax exempt 501(c)(3) organizations (or equivalents, such as Tribal entities, schools, and faith-based organizations) that support charitable organizations and programs in the **Chilkat Valley** area. Grants may support a broad range of community needs, including but not limited to health and wellness, education, the great outdoors, arts and culture, and community development. Typical grant awards range from \$500 - \$3,500.

**NOTE:** *Are you a past CVCF grantee? Have you completed your final grant report?* To be considered, any overdue grant reports and other follow-ups for previous grant awards from ACF and its Affiliates must be submitted using the online grant system prior to the deadline for the current application.

**Grant applications for this cycle must be submitted online by 5:00 PM on Wednesday, September 28, 2022.**

Please review **CVCF's Annual Grant Guidelines** to determine your eligibility before applying.

Please direct all general questions to CVCF's Advisory Board at [chilkatvalley@alaskacf.org](mailto:chilkatvalley@alaskacf.org). Please direct systems questions to ACF's Affiliate Program staff at [affiliate@alaskacf.org](mailto:affiliate@alaskacf.org) or 907-334-6700.

**Note for grantees of this grant program:** *If awarded during this cycle, grant projects must be completed by **Wednesday, September 27, 2023**. Grant awards are subject to the grantee completing an online grant agreement signifying acceptance of the terms and conditions of the grant. A final grant report must also be submitted online by the assigned due date. Due dates and the forms to submit for these follow-ups can be found by logging into the online grant system.*

## *Organization Information*

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### **Name of Organization\***

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## Organization Type\*

Only qualified, tax-exempt 501(c)(3) organizations (or equivalents, such as Tribal entities, schools, and faith-based organizations) that support charitable organizations and programs in the **Chilkat Valley** area are eligible to apply. Please review **CVCF's Annual Grant Guidelines** to determine your eligibility **before applying**. *If you are unsure of your organization's eligibility, please contact ACF's Affiliate Program staff at [affiliate@alaskacf.org](mailto:affiliate@alaskacf.org) or 907-334-6700.*

### Choices

501(c)(3)

Tribal Entity

School

Faith-based Organization (please note that religious activities are not funded)

Unit of Government (excluding state and federal agencies)

Other (please contact ACF's Affiliate Program Officer before continuing your application)

## Organization's Location\*

Is your organization located in the Chilkat Valley area? If not, will your project/program benefit this area?

### Choices

Yes

No, but project/program will benefit the area (please explain below)

No - Your organization is not eligible for this grant program.

## Benefits to Area (optional)

If your organization is not located in the area but you believe your proposed project/program will benefit area residents, please explain how.

*Character Limit: 3000*

## Mission Statement\*

What is your organization's mission statement?

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**Any overdue grant reports or other follow-ups for previous grant awards from ACF and its Affiliates must be submitted using the online grant system prior to the deadline for the current application to be considered.**

Please contact ACF's Affiliate Program staff at [affiliate@alaskacf.org](mailto:affiliate@alaskacf.org) or 907-334-6700 before continuing your application if you have not or are unsure if you have completed a grant report for a previous grant award.

## For Current CVCF Grantees

If you have a current CVCF Annual Grant from last year's regular grant cycle, have you submitted your final grant report?

### Choices

Yes - Please proceed with completing this application

No - You are not eligible to apply for another CVCF grant until your final report is complete

## *Project/Program Information*

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Applications are being considered in three (3) grant categories (please select one):

1. **Operating Support Grants** may be awarded to sustainable organizations in amounts not to exceed 20% of the local organization's secured cash annual budget.

2. **New Program/Project Grants** may be awarded for programs and projects that are not undertaken on an annual basis.

3. **Capital Grants** (i.e. grants for construction, remodel, renovation, technology, furniture, equipment, etc.) Capital Grant applicants will receive extra scoring points if they have applied for any other grant, such as a Rasmuson Foundation grant, for the proposed project **prior to applying**.

### **Grant Category\***

Please select one of the grant categories under which you are applying for:

#### **Choices**

Operating Support Grants

New Program and Special Project Grants

Capital Grants

### **Project/Program Name\***

*For **Operating Support** grant requests, put "Operating Support."*

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### **Project/Program Start Date\***

When will your proposed project/program begin?

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### **Project/Program End Date\***

When will your proposed project/program end? **Please note that awarded grant projects must be completed by Wednesday, September 27, 2023.**

*Character Limit: 10*

### **Project/Program Description\***

Please describe your proposed project/program. If applying for an **Operating Support** grant, please describe your need for operating support.

If you are planning to collaborate/partner with other community organizations or entities, provide specific details on the roles and responsibilities of the involved entities.

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### **Community Need\***

Please describe the community need for your project/program. If applying for an **Operating Support** grant, please describe the community need for your organization and its services.

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### **Project/Program Mission Relevance\***

Please describe how your proposed project/program supports your organization's mission. If applying for an **Operating Support** grant, please describe how your organization's activities support your mission.

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### **Project/Program Goals\***

Please describe the goals of your proposed project/program, including what outcomes you hope to achieve. If applying for an **Operating Support** grant, please describe the goals of your organization this year, including what outcomes you hope to achieve.

*Character Limit: 3000*

### **Project/Program Benefits\***

Please describe the benefits of your proposed project/program. What will improve in the Chilkat Valley area as a result of this grant being funded (i.e. changes in skills, knowledge, attitude, behavior, quality of life, etc.)? Who and how many individuals will benefit from this program/project?

If applying for an **Operating Support** grant, please describe the benefits of your organization and its services.

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### **Measuring Success\***

Please describe how you will measure the goals and benefits described above, including how your organization plans to track and report on these outcomes.

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### **Project/Program Sustainability\***

Describe how you will sustain the project/program and/or how this grant contributes to your organization's sustainability.

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## *Budget Information*

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### **Local Organization's Total Budget\***

Please note the local organization's total budget below.

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### **Organization Balance Sheet\***

Please upload a copy of your organization's balance sheet.

If you have questions, please contact CVCF's Advisory Board at [chilkatvalley@alaskacf.org](mailto:chilkatvalley@alaskacf.org).

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### **Regional or National Organization's Total Budget**

If applicable, please note the regional or national organization's total budget below.

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### **Total Project/Program Budget\***

*Character Limit: 20*

### **Amount Requested\***

Please note that typical grant awards range from \$500-\$3,500.

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### **Partial Funding\***

Are you willing to accept partial funding if full funding is not available?

#### **Choices**

Yes

No

### **Project/Program Budget Form\***

Please download, complete, and upload the Project/Program Budget Form below. Please be specific and provide full information.

If you are applying for **Operating Support**, please complete the form with your approved annual operating budget.

**At the bottom of the form, please also list other sources of funding you are seeking and the status of those requests.**

*Please note: The budget form below is an Excel file, but once completed, you can upload your form as an Excel or PDF file.*

#### **Download form: Project/Program Budget Form**

In the text area below, please describe the line items from the budget worksheet in detail.

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### Abstract\*

Please provide a short summary that includes the project title and description, project budget total, amount requested, and grant category.

If you are applying for an **Operating Support** grant, please provide a short summary of your organization and costs of administration and services that the grant will support, organizational budget, amount requested, and grant category.

This summary will be shared with all CVCF Annual Grants Committee members and may be used for publicity purposes if your request is funded.

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### OPTIONAL: Request for Feedback

The Chilkat Valley Community Foundation offers basic feedback on submitted grant applications after the review process is complete. This generally includes the top 2 or 3 comments or suggestions from the CVCF Annual Grants Committee for consideration on future applications.

Would you like to receive basic feedback on your grant application?

#### Choices

Yes

No

## *Optional Documentation*

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### Other Useful Information (optional)

Please provide any other useful information that could help the CVCF Annual Grants Committee evaluate your grant application. This might include current letters of support (*within the last 12 months*) and other supporting documentation which can be uploaded below.

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## *Electronic Signature*

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### **Authorized Signature\***

By typing my name below, I certify that the information provided in this grant application is accurate and complete to the best of my knowledge, and that I am authorized to submit this application on behalf of my organization.

I authorize The Alaska Community Foundation/Chilkat Valley Community Foundation to verify any information submitted as part of this application. I also agree to allow any information on this application (unless otherwise noted) to be released for publication.

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### **Title\***

*Character Limit: 30*

### **Date\***

*Character Limit: 10*

**Please complete the grant application process by clicking the [Submit Application] button below.**